



Survivor Outreach Services

SOS Support Coordinator Information

Name:

Phone:

Email:

ANNUAL - SBP Certificate of Eligibility (COE)

This is for informational purposes only and is not intended to imply endorsement by the Army, Army National Guard, Army Reserves, or the Survivor Outreach Services Program of benefit, organization, corporation, or product. Information in this packet is subject to change without notice. Please contact the entity for the most up to date information.

This letter is to inform you that if you are receiving payments from the Survivor Benefit Plan (SBP), your annual Certificate of Eligibility (COE) may be due to Defense Finance and Accounting Service (DFAS) soon. A COE is required annually (the month of the annuitant's birthday) for each annuitant under the age of 55, annuitants who are receiving hard copy checks in a foreign country and annuitants who have a permanent disability (regardless of age). To prevent a delay in receiving your SBP annuity payments, please COMPLETE, SIGN and RETURN your COE annually to DFAS at the following address:

Defense Finance and Accounting Service
U.S. Military Annuitant Pay
8899 E. 56th Street
Indianapolis, IN 46249-1300

You can also fax your COE to DFAS at: 1-800-982-8459 or use your myPay account.

The Benefits of Using myPay for SBP Annuitants

The quickest and most secure way to manage your SBP annuity is with myPay. This online account management system puts you in control of your own account. You can use myPay to view your SBP annuity account details, including your Annuitant Account Statement, change Direct Deposit information, change your mailing address, and print and view IRS forms, such as the 1099R.

- Step-by-step Get Started Guide to myPay: www.dfas.mil/managesbp
- How-to video on the DFAS YouTube channel: <https://www.youtube.com/DFAS>

Effective August 1, 2013, all annuitants over age 55, not mentally incompetent and living in the United States or if living outside the United States receiving their pay by direct deposit will not be required to submit an annual COE.